Welcome to *Nicholson Street Public School*. This handbook has been compiled to assist you in knowing about your child's school and to help in building the strong home and school links that are so important to your child’s success at school.
ABSENCE FROM SCHOOL ATTENDANCE
A note is required whenever a child returns after being absent. It should state the date and
the reason for the absence. Please telephone the School in the case of any contagious
disease or protracted illness. It is the Principal's legal responsibility to approve any absence
in conjunction with the Home School Liaison Officer.
For periods of extended and planned leave, that is, any period of leave that exceeds 3 days
and is not related to sickness or injury please complete an exemption from school attendance
form (available for download on the school website) prior to taking leave.

ACCIDENTS & INJURY
In the case of an accident, your child will be taken to one of the teachers for first aid. You or
your emergency contact person will be notified if medical attention, beyond what is given as a
regular part of school first aid, is necessary. There is no cost if an ambulance is called as the
school pays an annual membership costs. Please make sure that the School has a
current phone number for emergency calls, updating this information as often as
necessary.

AFTERSCHOOL CARE
This care is available five days a week. The Balmain East Out of Hours Care (BESC) Centre
is situated within the School grounds and is administered by a parent committee.

Afterschool Care Hours: 3.15pm to 6.00pm
Please phone the Centre for information and bookings on (02) 9810 3161.

ASSESSMENT
Assessment of students is on-going throughout the year. As well as class work and class
tests, standardised tests are used where appropriate. Work samples and assessment
information are discussed at three way conferences that include students, at the end of Term
2. Student Progress Reports are sent home at the end of Term 2 and 4.
All children are assessed in terms of the outcomes they are expected to meet at the different
stages of learning. These stages are:

<table>
<thead>
<tr>
<th>Kindergarten</th>
<th>Early Stage 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years 1 &amp; 2</td>
<td>Stage 1</td>
</tr>
<tr>
<td>Years 3 &amp; 4</td>
<td>Stage 2</td>
</tr>
<tr>
<td>Years 5 &amp; 6</td>
<td>Stage 3</td>
</tr>
</tbody>
</table>

ATTENDANCE
Your child must attend School every day in term time. Hours of attendance for K-6 are:
9.15am to 3.15pm.

Children may not be withdrawn from the School by other than the parents and carers named
on the Student Enrolment Form, unless written authority is presented.
(See Late Arrival and Leaving Early)

BAND PROGRAM
The school’s Training and Concert band is open to students in Years 3-6.
Rehearsals are on Friday mornings for Concert Band and Tuesday mornings for Training
Band. Rebecca Rawson is the Concert Band Conductor and Fred Hill is the conductor of the
Training Band.

BIRTHDAYS
If you wish to send cakes to celebrate your child’s birthday, please send along enough cup
cakes, crackles, sweet bags, ice blocks etc as these are easier and more hygienic for
handling. Please do not send candles or knives.
BOOK WEEK – Australia Council’s Children’s Book Week
Book Week is celebrated in schools across Australia to acknowledge the place of literature in
the child's life and as a celebration of Australian children’s authors and publishing for each
year. School activities may take the form of the annual book character parade or visits to
school by illustrators and authors.

BOOK CLUB
The Scholastic Book Club operates throughout the school. Order forms are sent home
during the term. If you wish to place an order, forms and payment should be returned to
the class teacher in an envelope marked “Book Club”.

BUDDIES
Starting School in Kindergarten can be stressful for young children. To overcome this we
have devised a system whereby one of the older children in Years 5/6 teams up with each of
the Kindergarten children and forms a relationship which lasts for the full Kindergarten year.
They assist them in the playground and actively work with them on a weekly basis. This
sharing and helping is a feature of the ethos this School promotes.
As well as this, children from the middle grades work with younger children in a variety of
activities.

BUS PASSES
Application forms are available from the office. Children in Kindergarten, Year 1 and Year 2
are eligible for bus passes from the NSW Transit Authority. Children in Years 3-6 are eligible
only if they live 1.6km or more from the School.

CAMPS
Teachers organise an Outdoor Education Camp for students in Years 3-6 every odd calendar
year. This is an opportunity for children to be engaged in invaluable outdoor learning
experiences that promote independence and confidence, but also to build relationships with
their peers and teachers.

CHANGE OF ADDRESS
It is most important that you notify the school office as soon as you move house, or if your
home or work telephone contact numbers change. The school must have up to date
telephone number of someone who can be contacted in an emergency.

CHARITIES
Our official charity is Stewart House, a respite facility situated at Curl Curl that caters for
students at public school across NSW. It relies almost entirely on the support of families of
our public schools. Twice a year there is a used clothing collection and on occasions, money
raising events are held too.

CLASSES
Classes are formed each year based on student enrolments. Stage based and multiage
classes are a facet of our school, and involve students working together across and
within classes and age groups to provide the best learning outcomes for each cohort of
students. Advice will be given to parents at the end of each year (whenever possible) as
to the expected class groups for the following year.

CLASSROOM HELPERS
Parent helpers are actively encouraged. Such help can take the form of listening to children
read, helping with; writing, using technology, cooking, gardening or any other skill that you
might be able to offer.
COLLECTING CHILDREN AFTER SCHOOL
School finishes for all children at 3.15pm. Children, apart from those who attend Aftercare, should be collected at that time. If, in an emergency, you are detained unavoidably, please telephone the School and your child will be cared for in the main office or given a message as to what they should do.

At 3.45pm, if not collected, your child will be placed with Aftercare and a fee will have to be paid to the Aftercare staff when you collect your child.

COMMUNICATING WITH CLASS TEACHERS
Communicating with your child’s teacher directly is the best way to find out the necessary information that you might be seeking. Making an appointment through the office is the best way to discuss issues that require more time and attention, as before and after school can be hectic and are important preparation times for class teachers as they prepare for the day’s many and varied activities. An email (nicholson-p.school@det.nsw.edu.au) or phone call to the school office can be a great way to get a message to your child’s teacher or to arrange for an appointment.

COUNSELLOR
A counsellor visits the School each fortnight on Tuesday, to provide guidance and counselling to children and parents. Arrangements to consult the counsellor are made through the School Principal. The counselor will not work with children without a signed application from parents and carers. Class Teachers may contact parents to discuss the involvement of the School Counsellor in a child’s learning.

CURRICULUM
The six key learning areas as set down by the Board of Studies are:

- English
- Mathematics
- Science and Technology
- Human Society and Its Environment (H.S.I.E.)
- Creative and Practical Arts
- Personal Development, Physical Education & Health

There are also policies in across-curriculum areas such as: Media Studies, Aboriginal Education, Drug Education, Multicultural Education, Computer Education and Child Protection.

For each of these curricula, there is a Departmental policy and guideline. These are available on the NWS Education and Training website.

DISCIPLINE
We encourage children to be friendly and to respect others. We are very proud of our student’s behaviour and the positive reputation our students have earned for our school has by demonstrating respectful and positive behaviour in the community. If a child's behaviour is unsatisfactory over a period of time, your child’s teacher or the principal will request an appointment with you to discuss the best way of supporting students in managing their behaviour. The school uses a restorative approach to working with students and their families to promote positive behaviour and effective learning. A copy of the school's Student Welfare Policy: Fair Discipline and Effective Learning: is available on the school’s website or from the office.
**DOGS**
In accordance with the Leichhardt Council’s Dog Owners Guide, dogs are not allowed on or off the leash in school grounds. Please tie your dog up outside the school gate when collecting your child/children. For more information please contact Leichhardt Council Customer Service representatives. or go to http://www.leichhardt.nsw.gov.au/IgnitionSuite/uploads/docs/dogs.pdf

**EDUCATION WEEK**
This is designated by the N.S.W. Education and Training each year to encourage awareness of current issues in education. In Term 3 during Education Week, a day is allocated for parents to visit the school to see their children at work and to attend the Education Week Assembly. Parents can take the opportunity to look around the school, see their children's work and view the displays.

**END OF YEAR CONCERT**
The culmination of our school year is the final concert in Term 4. It is a showcase of student performance and a celebration of the school’s achievements throughout the year.

**ENROLMENTS**
When enrolling your child, please ensure that you complete the forms fully so that the School has all the necessary information. You will be required to provide documents to verify your child’s name, birth date and nationality. Immunisation records and original proof-of-age documents must be sighted at the time of enrolment. Children in the designated ‘local area’ have an immediate right to attend their local school. Enrolments for children who are out of our area are taken from the waiting list that is formed when applications are lodged. See the school’s enrolment policy available on the school’s website.

*Children are eligible to enrol at the beginning of the year in which they turn 5, if their birthday falls before July 31st.*

**EXCURSIONS**
Class excursions take place as a basis for providing extra learning opportunities and are linked to classwork. A permission note containing all the necessary information is sent home and must be signed by the parent or carer and returned to the class teacher before the child can participate in the excursion. Children are asked to wear sensible shoes and to wear full school uniform including their school hat, unless it is stated otherwise.

**FUNDRAISING**
During the year the P & C organises fundraising activities to benefit the school community. The money raised provides vital equipment for class programs as well as initiatives to improve the school infrastructure. Each class is also involved in raising funds for specific initiatives, chosen by the children.

**HANDWRITING**
N.S.W. Foundation style handwriting is taught from Kindergarten to Year 6. The numerals and letters and their correct formation can be accessed via the internet on the NSW Board of Studies website, English Syllabus pages, (www.bos.nsw.edu.au). Usually by Years 4 and 5 letters are 'run' together and by Year 6 children should have developed a fluent, correct, but individual style of writing. *(See 'Guide to Foundation Style Handwriting')*
HATS
Our school has been awarded ‘Sun Safe’ status from the NSW Cancer Council. Hats are vital to protect children from the sun while they are in the playground, engaged in outdoor activities such as excursions, or at sport. The School has a 'No Hat, No Play' policy. School hats form an integral part of the school uniform. The ‘bucket hat’ is the sun safe option available to families.

HIGH SCHOOL
All information regarding High Schools and Selective High Schools is received by the School during Term 2. The School will pass on this information to Year 5 and 6 students as soon as it is available.

HOME SCHOOL LIAISON OFFICER
The attendance patterns of children are monitored by the H.S.L.O. This is why notes for absences and the late to school and leaving early forms are so important.

HOMEWORK
Our School has a homework policy which encourages children to develop appropriate study habits. Revision of spelling or mathematics may be given but in general parents are encouraged to read with their children, assist them to locate relevant information and encourage them in their individual writing.

IMMUNISATION
Your child must be immunised at five years of age or before starting School. Contact your family doctor or the Community Health Centre’s for details of vaccinations. Children enrolling in Kindergarten require a certificate of vaccination.
If you choose not to vaccinate your child, and there is an outbreak of one of the diseases, you will be required to keep your child at home until it is safe to return to School.

INFECTION DISEASES

<table>
<thead>
<tr>
<th>Condition</th>
<th>Usual Time Between Exposure &amp; Illness</th>
<th>Absence from School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken Pox</td>
<td>13-17 Days</td>
<td>Until recovered. Minimum exclusion 5 days after spots appear.</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>24-72 hours</td>
<td>Keep child home until discharge has stopped.</td>
</tr>
<tr>
<td>German Measles (Rubella)</td>
<td>14-21 days</td>
<td>Until fully recovered. Minimum of 4 days after rash appears.</td>
</tr>
<tr>
<td>Glandular Fever</td>
<td>4-6 weeks</td>
<td>Not necessary to keep home, but some may be too sick to attend School.</td>
</tr>
<tr>
<td>Head Lice</td>
<td>Eggs hatch in 1 week, reach maturity in 2 weeks</td>
<td>Until treated.</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>15-50 days</td>
<td>Until recovered. At least 7 days from onset of jaundice.</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>2-3 months average.</td>
<td>Not necessary to keep home, but some may be too sick to attend School.</td>
</tr>
<tr>
<td>Impetigo</td>
<td>Commonly 4-10 days</td>
<td>Consult Doctor. If sores treated and covered, attendance is permitted.</td>
</tr>
</tbody>
</table>
Measles 7-18 days At least 4 days from appearance of rash.

Mumps 14-21 days Until fully recovered. At least 9 days after appearance of swelling.

Ringworm 10-14 days Until treatment has begun. Please notify the School.

Scabies Several days Until treatment has begun. Please notify when completed.

Whooping Cough 7-14 days 14 days from start of illness or until 5 days from the start of a 14 day course of antibiotics has been completed.

Fact sheets covering all contagious diseases are available on the NSW Health Website.

STUDENT INFORMATION UPDATE FORMS
These forms will be sent home at the beginning of each year, to ensure that our records are up to date. These forms will also ask you to give ‘blanket’ permission for activities such as local walking excursions, participation in Child Protection lessons and photographic media permissions. Your co-operation in returning this information promptly would be appreciated.

3 WAY CONFERENCES
Parent, Teacher, student interviews are held mid-year at the end of Semester One, to celebrate your child's progress. During the conference your child is expected to be present as they will lead the discussion. However, if you wish to discuss your child's progress at any other time during the year or additionally, without your child being present, please make an appointment with your child's teacher through the office.

KINDERGARTEN TRANSITION DAYS
These are held in early Term 4. There are three mornings allocated for transition. While the children visit Kindergarten and engage in Numeracy, Literacy and other learning programs such as library or music, parents meet school staff and are given relevant information about the School's teaching and learning programs and overall school organisation. These mornings are a great opportunity for parents to meet each other and to get to know their child’s teachers.

LATE TO SCHOOL
Children who arrive after 9.15am need to go to the office and have their parents complete a 'Late Note' to be given to the class teacher. This note is kept with the class roll. This is a legal requirement.

LEARNING RESOURCES
This fee covers the purchase of specific resources used by your child in class. These are an integral part of class programs. These fees also include the purchase of textbooks, scrapbooks, school magazines, photocopiable workbooks, paper and web based subscriptions eg; Mathletics. The cost of these resources is determined by the teacher's selection of teaching materials each year but does not vary greatly from year to year.
LEAVING SCHOOL BEFORE 3.15pm
If you need to take your child out of School before the end of the school day, you are required to sign a 'Leaving Early' form at the office before picking up your child. This is then taken to the class teacher and becomes part of the official school roll. Leaving early for appointments and ‘extra - curricula’ lessons should be avoided in line with the NSW Education and Training’s Attendance Policy.

LIBRARY
The Teacher-Librarian is here each Friday to offer lessons in library skills and to facilitate borrowing from the large range of books available in the library. We strongly encourage children to borrow books regularly for reading at home. Please provided your child with a library bag so that books are protected from wear and tear. A school library bag is available at the uniform shop but any cloth bag is acceptable.

LOST PROPERTY
The lost property bin is situated outside the school office. Please label all your child's possessions for easier identification. At the end of each term all unclaimed / unnamed school uniforms will be given to the uniform shop for resale and all other clothing will be donated to charity.

LUNCHES
Lunch orders can be made on any day of the week. Lunches are ordered on-line through ‘The School Canteen’. Set up an account for your child at our school and you can place an order any day before 8am. Lunches are delivered to the School. Lunch commences at 11.15am.

MEDICAL INFORMATION
Parents are asked to supply information about their child's medical history, particularly if the child is in need of regular medication or is asthmatic or anaphylactic.
If you require any medication to be administered to your child during the School day you MUST complete a Medical form at the office and include the exact dosage with the child's name, class and the amount and time to be administered. The medicine will be kept in the School Office.

Asthma sufferers who use an inhaler are to keep it in their bag where it will be available to them at any time.

**Asthma Plans** (designed by your GP) are kept in the staffroom with ventolin inhalers for asthma sufferers where necessary. It is a parent’s responsibility to ensure that the Asthma plan and inhaler are given to the child’s teacher.

Students who suffer from Anaphylaxis or other serious allergies should have an **Allergy Plan** (designed by your GP). These plans are displayed in the staffroom with the students’ epipen where necessary. It is a parent’s responsibility to ensure that the Allergy Plan and epipen are given to the child’s teacher. It is also important for parents to note the expiry date on epipens so that they are replaced when necessary.

Staff are trained annually in the administering of emergency care to students with Asthma or Anaphylaxis. **Please be sure to notify the school should your child’s medical circumstances change.**

MEET THE TEACHER NIGHT
This is held soon after the commencement of the year. As well as meeting your child's teacher and other parents, you will hear about class organisation, homework, rules, expectations, excursions and ways you can help your child and be involved in learning. You may also like to nominate yourself as the class parent, an invaluable connection between the teachers, the P&C and the parents in each class.
MONEY
All money sent to the school should be in the special envelopes marked with your child's name and class, as well as the purpose for the money. Payment can be made by cheque, credit card (Visa & Mastercard only) and by cash. P&C payments, including uniform orders can only be made in cash or cheque. If at any time you have more than one payment to be made one cheque or credit card payment is all that is required.

MUSIC
A specialist music teacher takes classes each Wednesday and all students participate in the school music program. This program is assessed and reported as with all parts of the curriculum in the Term 2 and 4 Student Progress Report.

NATIONAL LITERACY AND NUMERACY ASSESSMENT PROGRAM (NAPLAN)
Testing takes place in May each year for all students in Years 3, 5, 7 and 9. These assessments are undertaken by all Australian students and provide teachers, parents and carers with ‘standardised’ assessment information for each student in the areas of Literacy and Numeracy. The MySchool website provides comparative data for each school in Australia.

NEW SOUTH WALES BOARD OF STUDIES
To find out more about the New South Wales curriculum and to access any Syllabus documents or Foundation Statements go to the NSW Board of Studies website (www.bos.nsw.edu.au).

NEWSLETTER
A fortnightly Nicho NEWS is published on odd week and gives details of school events, as well as other important information for families. From 2010 the Newsletter will be available electronically and will be emailed directly to parents provided email addresses are supplied to the office. If you require a hard copy from the school you will need to request this at the office.

NON-SMOKING ENVIRONMENT
It is the policy of NSW Education and Training that smoking is not allowed inside the School grounds and buildings. Parents and visitors are required to comply with this ruling.

OPPORTUNITY CLASSES
Children in Year 4 have the opportunity to sit a test for selection into local opportunity classes at Summer Hill and Balmain Public Schools. Information about this test will be provided prior to the application period. All families will be asked to request an application. These forms are also available on line at NSW Education and Training.

PARENTS and CITIZENS' ASSOCIATION
Our School has an active Parents and Citizens' Association. The P. & C. provides valuable assistance to the school through fundraising activities and school improvement projects. The meetings provide a forum where parents can participate in making decisions and raise matters of interest. These meetings are held on the second Tuesday of each month, commencing at 7.30pm.
PARENT PARTICIPATION
We are very proud of the level of community participation at Nicholson Street Public School.
We encourage parents and carers to be involved in your child's learning at school. Ways to be involved can include:
• introducing yourself to your child's teacher;
• asking about your child's progress;
• attending P. & C. meetings;
• assisting in classroom activities;
• participating in fundraising events;
• attending social functions;
• going on excursions with your child's class when appropriate; and
• attending school functions, eg; assemblies, sports carnivals, open days.

PHOTOGRAPHS
Each year class and individual photographs are taken on a day that is announced in the newsletter. Photographs of class, individuals or family groups are by the prepaid method.

PROOF OF AGE
Original documents must be sighted. These can be birth certificates or a passport with a current visa or Australian Citizenship papers.

REPORTS
Parents will receive a written report at the end of Term 2 and Term 4. Student Progress Reports indicate progress in all curriculum areas and describe work habits and social development.

RULES
All rules are established for the children's protection, well being and enjoyment of life. Children are encouraged to be co-operative, friendly, helpful and well behaved at Nicholson Street Public School. We have 3 broad and straightforward rules:
1. Be Safe - stay in supervised areas, take part in appropriate activities, keep hands and feet safe
2. Show Respect - to self, others and the environment (including property)
3. Cooperate - respond appropriately to directions give by all teachers and staff

We firmly believe that the most effective method of discipline is one which relies on strong links between home and school. So, if a child's behaviour is not satisfactory the school's Behaviour Management Flowchart will be followed, with the expectation that students will take every opportunity to 'make things right' when provided with a framework of support in which to manage their behaviour. The Principal will contact parents and carers to discuss behaviour if reasonable opportunities to change behaviour are not used by the student. (See Discipline)

SCHOOL CAPTAINS
These are elected from our Year 6 students each year. The captains set a good example for all the children by their positive behaviour and attitudes. They help the teachers, guide visitors to the school and act as role models for the younger children. The boy and girl, who gain the most votes at the election in week 7 of Term 4, become School Captains for the following year. Two Vice Captains are also elected at this time. Students must have served on one of the school's leadership teams in the year of the election.
SELECTIVE HIGH SCHOOLS
Children in Year 6 have the opportunity to sit a test for selection into Selective High Schools. Our local Selective High School is Sydney Secondary College, Balmain Campus. However, other schools are available including Newtown High School of the Performing Arts. Finding out about the local high school options available to your family is as easy as making an appointment with the school to hear about their teaching and learning programs. Information about the Selective High School test will be provided prior to the application period. All families will be asked to request an application. These forms are also available on the NSW Education and Training website.

STAFF DEVELOPMENT DAYS
Every NSW government school is given 5 staff development days (SDD) a year for staff to explore curriculum and policy issues relevant to the school and its community. The first day of Terms 1, 2 and 3 are SDDs. There are also two days at the end of term 4 allocated for school development planning and programming for the next calendar year. Care can be provided at the Aftercare Centre for those parents who are unable to have their children supervised at home.

SCHOOL HOURS
The School hours are from 9.15am until 3.15pm.
Lunch: 11.15am to 12.05pm
Afternoon Tea: 1.35pm to 2.00pm.
All students sit for 10 to 15 minutes to eat their lunch prior to playing.

SCRIPTURE CLASSES
Special religious education is conducted each week by visiting teachers appointed by the various religious groups, using a syllabus that they supply. At the moment we have Anglican and Catholic classes. In addition in 2011 students in Years 5 and 6 can attend Philosophical Ethics classes run in conjunction with Primary Ethics. Children are placed in the scripture classes according to the information supplied by parents and carers on their enrolment form. A change to scripture class can only be made if a letter of request is provided by parents to the class teacher.
Children who do not attend these scripture classes are supervised by one of our teachers.

SPORT
A physical education program is part of the curriculum for children from all grades K-6 and PE is taught by class teachers weekly. The emphasis for all grades is on the development of fundamental movement skills and fitness.
Students in Kindergarten to Year 2 also participate in an intensive swimming school in Term 4 each year. The aim of this program is for all children to develop their swimming and water safety skills prior to the summer holidays.
Our school is a member of the PSSA. (Public School Sport Association) and students in Year 4-6 participate in inter-school soccer and netball Gala Days in Terms 2 & 3. Students also participate in the annual PSSA District carnivals competing against students from other schools in swimming, athletics and cross-country running.
We encourage outside agencies, who can provide specialist training in a range of sports eg; cricket, gymnastics and tennis to put forward proposals each year. When the cost, timing and quality of the service provided are beneficial specialist programs operate as part of students’ physical education in that year. Parents are charged for these programs as part of their Learning Resources prior to the commencement of the program.

SPORT HOUSES
The children are divided into 3 houses for all school carnivals:
Mort (Red) Johnston (Yellow) Darling (Green)
SPORT CARNIVALS
The Swimming Carnival takes place each year during Term 1 and the Athletics Carnival is held in Term 3. Children from both the infants' and primary classes compete in a variety of events. A team is selected after both the Swimming Carnival and Athletics Carnival to represent the School at the District Carnival.

SPORT UNIFORM
The school uniform shop sells school sport shorts for sports days and carnivals. All students must wear a hat to participate in school sport and PE lessons.

SUPERVISION
The School grounds are supervised between 8.45am and 3.15pm. Students must not arrive before 8.45am unless an arrangement has been made with the Principal. During the morning period, children may play on the ‘top playground’ but not on the play equipment.
After School, children may only play on the equipment if they are under the supervision of their parents or the Aftercare staff. Any child that has not been picked up by 3.45pm is taken to Aftercare and a fee is then charged for their supervision.
Parents and carers are asked to support staff in keeping the playground safe by not allowing children to ride bikes and scooters in the playground before and after school.

TEACHERS
Our school staff is enthusiastic and dedicated, with a wide variety of experience in education. Specialist teachers come each week to teach programs in areas such as drama, music and library. We also have a part time support teacher and the P&C helps us fund a part time Learning Support Officer. We have one Administrative Manager who manages the school office.

TRANSFERRING TO OR FROM ANOTHER SCHOOL
A transfer certificate is issued only when a child leaves to enrol in another NSW Public School. Prior to students enrolling from another Public School parents are required to complete an enrolment form, providing the required proof of identity documents. This form must be signed by the principal who will need to sight original documents. A student's previous school principal must be contacted before enrolment is finalised.

UNIFORMS
Students are encouraged to wear full school uniform as a mark of school spirit and connectedness to school identity. These are available through the P. & C. Uniform Committee. We encourage our children to wear them and we are pleased to say that most children do so. Children are expected to wear uniforms on excursions, unless stated otherwise. Please enquire at the office for further details.

Orders for uniforms may be left at the office and the ordered items will be sent home in the child's backpack within the week. Once a term a uniform stall is held selling both new and used uniforms.

VACATION CARE
Activities are available in our Aftercare Centre each day of the School holidays. These programs are organised and run by the parent committee who make up the BESC incorporated body.
Please contact the BESC staff for information and bookings on 9810 3161.

VOLUNTARY SCHOOL CONTRIBUTIONS
This money is requested at the beginning of the year along with the Learning Resources Fees to help the School maintain the high quality of resources currently available in the School. Information is sent home at the beginning of the year.
WEBSITE
The school website is a wealth of information about school events, organisation and policy. It is also a valuable link to the NSW Public Schools website. Cancellation of school events will always be posted as early as possible on the school website.
www.nicholson-p.schools.nsw.edu.au